

APPLICATIONS & APPROVALS DEPARTMENT

CREDIT & DEBIT CARD PAYMENT METHOD

Please complete the form in BLOCK CAPITALS using black or dark blue ink.

NOTE: Please complete all sections of this form. Failure to do so could cause delay in the processing of your application.

1. APPLICATION DETAILS (Please fill in Organisation Name or Aircraft Registration details.)

Organisation Name: Aircraft Registration:
 Current Approval No: Serial No:
 Associated Application Form No:

2. APPLICANT DETAILS

Applicant Name: Organisation Name:
 Tel: Fax: E-mail:

3. PAYMENT DETAILS

Full application fees must be paid in advance; failure to do so will delay your application being processed.

Details of all airworthiness charges are published in the Official Records Series Scheme of Charges available on our website.

I am paying by (Please tick appropriate box).

CREDIT CARD ☐

DEBIT CARD ☐

Please note that we do not accept **AMERICAN EXPRESS** or **DINERS CARD**.

Please complete the following:

Amount: £

Card Number:

Security Code: (last 3 digits on signature strip on reverse of card)

Expiry date: / Issue No: Start Date: /

Name of card-holder (exactly as it appears on the card)

4. CONDITIONS

- We are unable to accept credit card payments over £2000.00. Attempts to make such payments will delay your application. Fees above this figure are accepted through the following alternative methods: debit card, cheque made payable to the Civil Aviation Authority, or bank transfer.
- Card details are submitted at the applicant's own risk. This form will not be retained by the Civil Aviation Authority and will be securely destroyed once payment confirmation has been confirmed.

5. SUBMISSION INSTRUCTIONS

When completed please send this form – and your associated Application Form – by post, fax or e-mail to: Fax: +44 (0) 1293 573860

Applications & Approvals Department, Civil Aviation Authority, Aviation House, Gatwick Airport South, West Sussex, RH6 0YR E-mail: aanda@caa.co.uk